



## Window Film Installers



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### METHOD STATEMENT

Upon arrival at installation sites, PR Solar staff will report to the relevant authority either Reception or Security to sign in and gain a permit to work or permission to commence work.

When installing any type of window film PR Solar will adhere to the relevant site legislation, i.e. if a hard hat site, these will be worn at all times. PR Solar staff always wear the relevant safety footwear, safety glasses and ear protection where necessary.

Installation types: PR Solar use two methods of installation, i.e. internal and external.

#### Method 1 – Internal Application

Application area to be cleared. If existing film to be removed then scrapers would be used using sprayed water to assist in the removal. Window then to be thoroughly cleaned with soapy solution using squeegee. Glass to be wet before applying window film. Whole glass area to be covered by film and air bubbles to be smoothed out with hands. Area to be cordoned off with the appropriate signs. Step ladder/trestles to be used where necessary. In extreme cases of height, tower/cherry pickers would be used. A staff member would be positioned at the foot of any plant used as a safety precaution.

#### Method 2 – External Application

As above. Safety clothing to be worn on site, i.e. hard hat, high-viz jacket and safety boots if necessary.

To clean the film following installation, mild soapy water and paper towel is adequate. Avoid using abrasive materials as this would scratch the film.

All hand tools are secured to the fitters hand belt. After use they are clipped safely back in place to minimize risk to personnel.

After each installation a safety check is made and the site is left in a safe and clean manner.

On all installations the fitters will only take the necessary equipment required to carry out the installation and these are secured to the fitters tool belt or locked in a tool box.

PR Solar is covered by Public Liability Insurance. On request, a copy of the Policy is available.

**Paul Reeves on behalf of PR Solar**

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